

Minutes of Swaffham Prior Annual Parish Council meeting, held on Thursday 9th May 2019 at 7.15pm, Village Hall.

Present:

Mr John Covill, Mr Alan Durrant, Mr David Greenfield, Mrs Sandra Gynn, Mr Andrew Camps, Mr Peter Hart, Mr Steve Kent-Phillips.

There were 2 members of the public in attendance.

2060. In attendance:

ECDC - Charlotte Cane

Jude Griffiths – Clerk

Paul Catling – Assistant Clerk

2061. Apologies for absence:

Paul Latchford

2062. Election of Chair:

John Covill stood unopposed and was elected chair.

2063. Election of Vice-Chair:

David Greenfield stood unopposed and was elected as Vice-Chair.

2064. Confirmation of Parish Council representatives for:

- a. Village Hall Management – Alan Durrant agreed to continue
- b. Swaffham Prior Parochial Charities – John Covill and Andrew Camps agreed to continue.
- c. Swaffham Prior Sports and Recreational Committee – Steve Kent-Phillips agreed to continue.
- d. Community Land Trust – David Greenfield agreed to continue. The Clerk to consider taking on role as director from previous clerk.

2065. Confirmation of RFO (Responsible Finance Officer) and PCR (Parish Councillor Responsible for Finance).

Steve Kent-Phillips proposed Jude Griffiths. *Seconded Sandra Gynn, agreed unanimously.*

Steve Kent-Phillips to continue as PCR – *proposed David Greenfield, seconded Alan Durrant, agreed unanimously.*

2066. Approval of Annual Audit Governance Statement 2018-19.

Proposed Steve Kent-Phillips, seconded Peter Hart, Passed unanimously.

The meeting concluded at 1929.

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Unapproved