

**Minutes of the Swaffham Prior Parish Council meeting held on Thursday 11th August 2022
at 7.30pm in Swaffham Prior Village Hall.**

Present: Cllr John Covill (Chair) (JC), Cllr Andrew Camps, Cllr Alan Durrant (AD), Cllr David Greenfield (DG), Cllr Sandra Gynn (SG) and Cllr Peter Hart (PH).

In attendance: Jude Griffiths (Clerk)

There were 4 members of the public in attendance.

61/22-23 To receive apologies for absence and to approve reasons for absence where appropriate.

Apologies from Cllrs Kent-Phillips and Latchford.

62/22-23 Members' declaration of interest for items on the agenda and requests for dispensations

None

63/22-23 Public participation for items on the agenda

A member of the public reported that a hose had been found attached to the cemetery tap and the water left running to an allotment plot on the evening of the 3rd or 4th. The hose was detached and the water turned off.

64/22-23 Reports

a) CCC – none received, no representative attended

b) ECDC – Cllr Charlotte Cane (CC) reported.

The problems with bin collections should be fewer now and a thorough overhaul is underway.

CC would still like to know of any problems with bin collections, particularly from amore remote properties.

CC noted an amended planning application from the Smock Tower and asked if the PC would like the application to be called in for closer scrutiny, as notice of the application had arrived too late to be discussed at the August meeting and there was no guarantee an extension would be granted to the September meeting. The PC agreed to this and that a PC representative would attend if the application was called in.

65/22-23 Approve the minutes of the Parish Council meeting of 14th July 2022.

PH proposed that the minutes be accepted as a true and accurate record of the meeting; seconded AD, passed, one abstention.

66/22-23 Matters arising from previous minutes (for information only)

49/22-23 DG asked if SID was working? SKP to confirm.

57/22-23 DG confirmed his willingness to represent the PC on the A-B1102 working group.

67/22-23 Correspondence for consideration/circulation.

a) Email of possible dates for Houses of Parliament tour. Noted. Dates to be chosen next month.

68/22-23 Accounts for payment including:

a) Clerk's salary and taxes	£390.00
b) CGM – grass cutting in July – 1 visit	£238.53
Total	£628.53

nPower electricity bill (DD) £201.43

Cartridge People – toner for printer (card) £ 46.90

Income:

Transfer of Grant of Exclusive Right of Burial £25.00

Ivett and Reed – 2nd inscription £50.00

DG noted that at present CGM are not cutting the grass due to the fire risk from the dry conditions. DG proposed that the accounts be paid in full; seconded PH, passed unanimously PH proposed a transfer of £830.00 from the savings to the current account: seconded DG, passed unanimously.

69/22-23 To set a date for memorial inspection

A date of 18th January 2023, starting at 10am was agreed for the physical checks for grave markers.

70/22-23 To set a date for allotment inspection

Postponed to next month.

71/22-23 Clerk's Report

a) Mike Barker had tidied up the weeds in the Pound and on the verge outside, leaving the hollyhocks and primroses.

b) The signs regarding moving the bins in the cemetery had been put up, but rubbish was still being dumped at the far end of the cemetery.

Action: AD to clear away in the hope that the bins will then be used again.

c) The paperwork to add the Clerk to the Barclays mandate had been completed and should be processed in the next 2 weeks.

72/22-23 Parish Councillors' Reports

a) SG asked if grave markers lacking dowelling rods would need to have them added? The Clerk and AD explained only if they failed the physical tests.

b) DG noted that the speed signs on the top road were not working – to be reported.

c) SG noted that there wasn't a diversion sign on the slip road. DG responded that there should be one on there shortly. JC noted that the diversion signs did not make it clear that Station Road was still open.

d) PH noted that after attending a Heating Scheme Open Evening in July, he had been left with the impression that ground source heating would not be used in the first year; instead it would be air source and solar power. DG clarified that it will be ground source heating in the winter and air source and solar in the summer. It was agreed that the Heating Scheme should be a regular agenda item and have a monthly report to the PC.

Action: Clerk to add to the agenda.

DG noted that the Heating Scheme does not have the statutory rights of the water and power suppliers and that delays have occurred as problems have arisen and had to be resolved. DG noted that the temperature of the input will affect the efficiency of the system but not the end temperature supplied.

The meeting concluded at 8.18pm

73/22-23 Open Question Time

A member of the public questioned the suitability of Swaffham Prior for the heating scheme, which they suggested would be more suited to new developments. DG responded that the experimental aspect of this scheme is retro-fitting sustainable heating systems to older houses that are not suitable for air source systems, so that Swaffham Prior, with its range of house ages, size, style, shared accesses etc is a good test site. If it wasn't happening to Swaffham Prior, it would be to a village that was very similar. It was acknowledged that the process is disruptive.

A member of the public asked that when Cage Hill bank is cut, the trimmings be gathered to prevent them washing down and blocking drains; DG confirmed that this will be done.

Business concluded at 8.38pm