

SWAFFHAM PRIOR PARISH COUNCIL

Chairman: Mr John Covill Clerk: Mrs Jude Griffiths
Tel: 01638 745 106 email: swaffhampriorclerk@gmail.com

NOTICE OF MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Prior Parish Council will be held in the Village Hall, Swaffham Prior, on **Thursday, 12th March 2020 starting at 7.30pm.**

Members of the public and press are invited to attend. You are hereby summoned to attend for the purpose of transacting the following business:

AGENDA

1. **Apologies for Absence**
2. **Members Declaration of Interest for Items on the Agenda + Requests for Dispensations**
3. **Public Participation for Items on the Agenda**
4. **Approve and Sign Minutes of Parish Council Meeting Thursday 13th February 2020**
5. **Reports**
 - a) CCC representative
 - b) EDCD representative
6. **Matters Arising from Previous Minutes (for information only)**
7. **Correspondence for Consideration/Circulation:**
8. **Consideration of planning applications received:**
20/00248/FUL 3 Tothill Road, Swaffham Prior, CB25 0JX – Single storey side extension
20/00269/VAR 6 Cage Hill, Swaffham Prior, CB25 0JS – variation of condition (approved plans) of previously approved 19/00622/VAR
9. **Accounts for payment including:**

a) Clerk's salary and taxes	£240.00
b) Andy Martin – tree clearance	£30.00
c) Andy Martin – replacing of spring daisy	£385.00
d) Clerks expenses (steps for noticeboard)	£23.95
e) CAPALC membership	£336.16
Total	£1015.11
10. **Tarmacking of Village Hall driveway**
11. **CAPALC councillor training course**
12. **Cemetery trees**
13. **Membership of Institute of Cemetery and Crematorium Management**
14. **Changes to the cemetery plot map**
15. **Laptop for the Clerk**
16. **Clerk's Report**
17. **Parish Councillors' Reports**
18. **Open Question Time**

Receipts:

Southgate of Newmarket £175.00

Signed: *J Griffiths* Date: 6th March 2020
Clerk to the Parish Council